

Adam Hollmeyer

Objective A career opportunity in the field of health care contributing to effective operations and profitability.

Experience February 2009-Present Auburn Health Care Auburn, KY
(Nursing Facility)

Internship

- Work directly with administration and staff
- Support staff with resident admissions and discharges
- Assist Activities Director and MDS Coordinator
- Aid in Social Services experiences

March 2008-Present PrimeCare Medicine Associates Bowling Green, KY
(Family Physician Office)

PrimeCare Staff

- Organize and maintain patient records and charts
- Check in patients and collect payments
- Schedule appointments
- Operate switchboard

June 2007–March 2008 Chuck Evan's Bowling Green, KY
(Liquor Outlet)

Inventory Clerk

- Recorded and updated the inventory
- Operated the cash register and assisted customers

2000-2006 Part-Time Skyline Chili Cincinnati, OH
(Cincinnati chain of restaurants)

Shift Manager

- Prepped and prepared food
- Maintained schedules for employees
- Responsible for opening and closing restaurant

Education August 2004 – Western Kentucky University Bowling Green, KY
Graduation May 2009

Health Care Administration & Finance

- 3.2 cumulative grade point average
- Alumni of the Sigma Chi Fraternity
- Member of American College of Healthcare Executives Student Association (ACHESA)

Interests

- Treasurer/Vice President of the WKU Men's Lacrosse Club
- Participation in Habitat for Humanity, Barren County Community Health Department
- Sports fan – Cincinnati Reds, Cincinnati Bengals, Ohio State Buckeyes, WKU Basketball

(References available on following page)